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Windham at Putnam  
SUPERIOR COURT

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Assignment of Uncontested Dissolutions  
DISMISSAL LIST

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155 Church St., Putnam  
10:00 A.M.  
Hon. Cynthia K. Swienton

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NOTICE

TO ALL COUNSEL AND PRO SE PARTIES:

The cases listed below appear not to be prosecuted with due diligence. The Court, therefore, on its own motion pursuant to Connecticut Practice Book Section 14-3, orders that they be dismissed unless they proceed to judgment or a withdrawal of action is filed. All counsel and pro se parties are required to appear. No markings will be accepted.

At 9:00 A.M. all pro se parties for all cases in which there is no attorney appearing for either party must report to the Courtroom to have their paperwork reviewed by the Clerk. At 10:00 A.M. ALL parties and attorneys must report to the Courtroom for the call of the calendar. Following the call, pro se parties who have not had their paperwork checked by the Clerk must wait for a recess to have their paperwork checked. PRO SE PARTIES WILL NOT BE ALLOWED TO PROCEED UNTIL THE CLERK APPROVES THEIR PAPERWORK AND NOTIFIES THE COURT THAT THEIR MATTER IS READY TO BE HEARD.

(Notice Continued on Last Column)

NOTICE (continued from Column 1)

PARENTING EDUCATION PROGRAM C.G.S. SEC. 46b-69b requires any person in a dissolution or custody case in which a minor child is involved to attend a Parenting Education Program before the matter proceeds to judgment. Brochures, a list of providers and the PEP form are available at the Clerk's Office.

Exemption from the mandate of the Parenting Education Program Act may be requested by written motion for good cause shown. NO DISSOLUTION OR CUSTODY FINAL JUDGMENT WILL ENTER UNTIL THE PARTIES HAVE COMPLETED THE PARENTING EDUCATION PROGRAM OR HAVE BEEN EXEMPTED FROM PARTICIPATING.

New federal requirements regarding wage withholding for alimony and child support in Non IV-D family cases are now in effect. Therefore, any alimony or child support order entered shall be by immediate wage withholding, unless exempted by the Court.

If any party or child involved in a matter has received financial support from the State of Connecticut, *you must send notice to the Assistant Attorney General and you must complete a Certificate of Notice in Family Cases (Public Assistance) form.*

SPECIAL NOTICE TO PRO SE PLAINTIFFS and pro se defendants proceeding on cross complaint: Please bring the following documents to Court:

1. Divorce Statistics (Report of Dissolution of Marriage) form JDFM1-81

2. Financial Affidavits completed within 30 days before the calendar\*

3. Child Support Guideline Worksheet, if minor child(ren) involved

4. Affidavit re Custody, if minor child(ren) involved\*

5. Military Affidavit, if the defendant has not filed an appearance\*

6. Signed, written agreement regarding the terms of the dissolution or custody case if the defendant has filed an appearance

\* for parties that appear in Court, these items can be notarized by the Clerk

These forms can be found in the package of paperwork you received from the Clerk's Office when you filed your case. Extra copies are available in the Clerk's Office or from the Courtroom Clerk on your assigned date.

Please direct questions to:

Debora Kaszuba-Neary

Deputy Chief Clerk

Phone: (860) 928-7749

Fax: (860) 928-7076

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